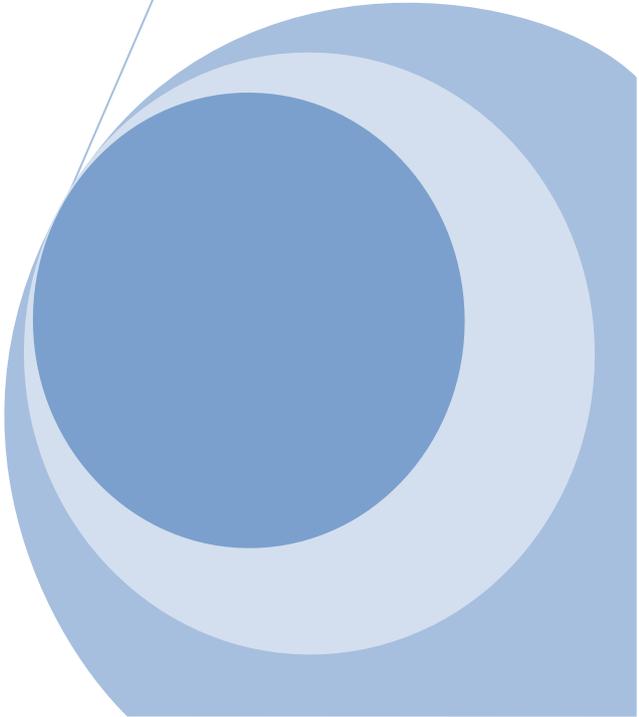


**evans head
presbyterian church**



Connect- Grow- Serve



Leading Church

Training booklet

2009

As we think about leading church let's look at what the bible has to say:

Read Colossians 3:12-17

1) What should God's people clothe themselves with? (v12)

2) What should rule in our hearts and why (v15)

3) When should the word of Christ dwell in us richly (v16)

4) What ever we do, what should be happening as we meet together? (v17)



5) What are some implications of this passage and this diagram for the way we lead church?

...for regulars

...for newcomers/guests

Some other passages to check out:

1 Corinthians 14, Ephesians 5:19, 1 Timothy 4:13-14, Hebrews 10:24-25

Some points to consider when leading church:

BE PREPARED:

It is good to be well prepared for leading a service. We are a very laid-back congregation but that doesn't mean we can be slack. There is a big difference between being friendly and informal and being sloppy. Our desire in our leading is to enhance the prospect of God's word dwelling in a person richly for people to be stirred to encourage one another to love and good works. To help in seeing God's Spirit transform people into vibrant followers of Jesus. Being well prepared will help in this.

Therefore:

- a) Make sure you have an order of service of Paul by Wednesday the week leading up to when you lead.
- b) Check with who is preaching what the big idea of the passage is and this can direct how you lead the service
- c) Use the big idea for your children's talk
- d) Check with the song leaders who is going to introduce the songs, you or them.
- e) Script what you are going to say, if not full script at least main points
- f) Make sure our words that we use would be understood by a new comer/guests, get rid of jargon
- g) Variety, there is room for variety in how we lead but it is good not to introduce more than one new thing per service, as there is also value in order. If you would like to include some variety check with Paul first.eg Drama, Book review, musical items, interview, testimonies.
- h) Keep it Simple, you don't need to be profound, other person centred, just point people to Jesus.

PUTTING IT ALL TOGETHER

Welcome:

- Make sure you introduce yourself.
- It is good to welcome guests (call them guests) and that it is great to have them with us this morning
- Explain (quickly) where the Parents room, creche and Kids church are, and that we have morning tea after the service and we would love you to join us.
- Introduce "What are we on about" (this doesn't have to happen every week but a couple of times a month works.
- Any other ideas:

Prayer:

- Good to go to prayer after the welcome as it draws our focus back on to God and that we are hear together to worship him and praise him and that we are looking forward to what He is going to do with us this morning.
- Remember this isn't open prayer, so unless something hugely significant has happened or is happening (births, tragedy, marriages) leave this out of our opening prayer so we focus on giving thanks to God.

Announcements;

- Check with what is on the screen, Les will have a print out of this available each week.
- Announcements are like ads on TV, it is where often people switch off, so we need to work hard at communicating these in a clear and engaging way.
- Let people know at the end of the announcements that there is more info on your service sheets

The Collection:

- Regulars need to know when to get their money ready and guest need to know they aren't expected to give.
- This can be taken up during the kids song or after announcements with a song playing in the back ground.

Kids Talk:

- Keep it brief, to the point, to the big idea, no longer than 5 mins.
- If you know of a kids song that would fit with the talk then let Les know so the either the band can play it or when can have the CD ready to go.
- If you don't want to do the kids talk that's OK! Speak to Paul

Open Prayer:

- Explain what we are about to do so that guests know what is happening
- Also ask for prayer points and jot them down, or ask specifically for someone to pray for a particular prayer point raised.

As we head out to morning tea:

- Maybe use a verse from the passage just explained, or one point that impacted you from the talk or just reiterate the big idea, or a short prayer in response to the bible passage.
- And invite everyone to continue church as we share morning tea together.

Singing:

- Find out if you or the song leader will be introducing songs
- Ask the congregation to stand up
- Try and know what songs are planned to be sung.
- When commenting about them, try and do so in a way that glorifies God. An example might be “We are beginning our service today with ‘Hallelujah to the King of Kings’ followed by ‘How great is our God’. These songs give us plenty of opportunity to express to God how amazing he is.
- If the singing has been good try to not say in the direction of the band “well done” but rather say something that throws the glory back on God

Any other Ideas:**General Order of Service:**

Welcome

Songs

Announcements

Collection

Kids Talk

Kids Song

Open Prayer

Song

Bible Reading

Bible Talk

Song

Close